

Dear Year 12 Student

With just a few weeks to go before your final day at Sevenoaks, it is important that you are aware of the upcoming events to ensure a smooth and successful completion to your school year.

Please note that Year 12 students are required to attend all timetabled classes until Friday 13 October 2023. Once WACE Examinations are completed, students wishing to attend the College for any reason should first report to the front office where you will be issued with a visitor's pass.

Important times and dates:

Tuesday 10 October	8:40 - 11.05am	Normal timetabled classes
	11:05am - 12.05pm	Whole school assembly (Year 11 & 12s) during Advocacy
	12:05 - 1:05pm	All Year 12 students to attend a COMPULSORY rehearsal for the Presentation Ceremony in the Gym, following the whole school assembly
	1:05 - 4:30pm	Normal timetabled classes
Friday 13 October	7:30 - 9:00am	Year 12 Farewell Breakfast in the Café
	9:00 - 11:00am	All Year 12 students to attend a COMPULSORY rehearsal for the Presentation Ceremony in the school Gym
	11:00am	All Year 12 students dismissed
Saturday 21 October	12:15 - 2.30pm	Compulsory final dress rehearsal at Curtin Stadium, Kent Street. (See map provided with parent letter for venue directions)
	2:30 - 4:30pm	Presentation Ceremony
	4:30 - 5:30pm	Professional Photos (Optional)

Friday 13 October

As well as the Year 12 farewell breakfast, students should note that this is the:

- last day for Workplace Learning Logbooks to be collected
- last day for Library Book returns to avoid a fee
- last day for all lockers to be cleared and keys to be returned to avoid a fee

Dress standards for the Presentation Ceremony are as follows:

This is an important and formal occasion, so we all need to dress accordingly:

- Collared shirt, dress pants and dress shoes.
- Business standard dress and particularly no garments with low-cut backs or fronts, or which expose the midriff. Sensible shoes are required as you will be walking up and down stairs throughout the ceremony.

Gown hire for the Presentation Ceremony:

- All Year 12 students are required to wear a presentation gown during the ceremony and students should pay for their \$30 gown hire and sash purchase at the front office **before Friday 15 September 2023**.

Gowns and presentation sashes will be issued when students assemble for the rehearsal at Curtin University Stadium.

- **Gowns must be returned before leaving the venue after the presentation ceremony.**
- Students may wear their Gown when taking their photos, but these must be returned thereafter.
- Sashes are included in the student ticket cost and may be kept after the ceremony.

A Final Word

It is important for you to uphold the precedent of dignity and responsibility in the manner that previous Year 12 students have conducted their farewell from Sevenoaks. It would be very disappointing to me if any student must be excluded from the Year 12 farewell breakfast or Presentation Ceremony because he or she had been unable to meet their responsibilities and behaviour standards the College requires.

From 16 October 2023, if you need to come to school, for example to study for exams, you are required to sign in and out at the front office.

Please enjoy your last few weeks at Sevenoaks. Make sure that you have completed all the required work and if you are sitting the WACE external exams, study wisely. Remember, your teachers are here to support you through this time.

Yours sincerely



Dr Karen Read
Principal